



EPPING VIEWS KINDERGARTEN VOLUNTEER PARENT HELPER AGREEMENT

Thank you for volunteering to participate as being a parent helper.

Please read the following guidelines:

When you arrive to volunteer in the classroom you will need to complete the following:

- Sign in the visitor log book located in the foyer and collect a visitors badge
- Ensure you arrive at the agreed time for your session

Observations of Classroom Practices

- In a kindergarten setting, management of all students' behaviour is Epping Views Kindergartens staff responsibility
- Do not discuss the progress of children with other parents or members of the community
- Maintain confidentiality by respecting the privacy of others
- If you have any questions regarding something you have seen in the kinder setting, please feel free to contact your child's teacher or speak with the leadership team at Epping Views Kindergarten to discuss further

Potential Classroom Activities

You may be expected to support the room in activities such as:

- Assistance with cleaning
- Resetting of activities
- Preparing arts and crafts by cutting, organising and sorting resources
- Read stories or contribute to other group time experiences (if interested)

Code of conduct for parents/guardians, students, volunteers, contractors and visitors

I commit to contributing to creating a safe environment as per outlined acceptable behaviours in *Code of Conduct Policy* at Epping Views Kindergarten that:

- respects the rights of the child and values diversity
- acknowledges the vulnerability of Aboriginal children, children from a culturally and linguistically diverse background and children with a disability and has zero tolerance of discrimination
- maintains a duty of care (refer to *Definitions*) towards all children at the service
- is committed to the safety and wellbeing of each child at the service
- is committed to the safety and wellbeing of all staff at the service
- provides a safe and secure environment for all at the service
- provides an open, welcoming environment in which everyone's contribution is valued and respected
- is committed to communicating openly and honestly
- is committed to continually learning how to be inclusive and respectful of cultural needs
- encourages parents/guardians, volunteers, students and community members to support and participate in the program and activities of the service.

Relationships with children

In our relationships with children, I commit to:

- being a positive role model at all times
- encouraging children to express themselves and their opinions
- allowing children to undertake experiences that develop self-reliance and self-esteem
- maintaining a safe environment for children
- speaking to children in an encouraging and positive manner
- giving each child positive guidance and encouraging appropriate behaviour
- regarding all children equally, and with respect and dignity
- having regard to each child's cultural values
- respecting individual difference including age, physical and intellectual development, and catering for the abilities of each child at the service.
- advising educators of children's toileting needs if communicated to me. I will not assist children other than my own in the toilet area.

All unacceptable behaviours as outlined in the Code of Conduct policy may be subject to termination of your partnership with Epping Views Kindergarten.

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I _____, parent of _____,

from the _____ group adhere to these guidelines.

Signature: _____

Date: _____

OFFICE SIGHTED AND APPROVED
(INITIAL AND DATE)

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